

# PREVENTION FIRST

Prevention First remains committed to providing you with outstanding classroom-based training and ensuring a safe and healthy environment for all. We have updated our COVID-19 Training Policy as of August 30, 2021, per the latest mandate by Governor Pritzker. Prevention First will continue to adhere to CDC guidelines and federal, state, and local mandates regarding COVID-19 safeguards. We will continue to monitor and share updates and changes to COVID-19 guidance and adjust our policy accordingly.

**Please note that Prevention First reserves the right to turn away or send home any training participant that fails to comply with this policy or appears to not be feeling well.**

What you can expect from Prevention First:

- Trainings will be limited in size and training participants will be spaced apart according to social distancing guidelines.
- Training participants, regardless of vaccination status, will be required to wear a mask upon entering the building, while in common areas in the office, and while seated in the training room.
- Common areas and frequently touched surfaces are being cleaned daily, including all surfaces in our training rooms.
- Hand sanitizer is provided throughout the building.
- Signage is displayed at office entrances with face-covering requirements and social distancing guidelines.
- Disposable masks and disposable gloves will be available in each office.
- Break rooms and other communal areas are closed to training participants.
- Water fountains will be turned off or unavailable. However, there is a water cooler with disposable cups available.
- Trainings have been adapted to discontinue small group or partner activities.
- Training materials and supplies will be given to participants. There will be no sharing of supplies such as markers, sticky notes, pens, etc.

What we expect from Training Participants:

- Stay home or go home if you are sick.
- Comply with Prevention First's COVID-19 Policy as stated above.
- Stay seated at one place in our training room, based on designated social distancing seating arrangements.
- Follow CDC guidance for social distancing and recommended hygiene practices.
- Be kind. Understand that this is a stressful time for everyone, and an extra bit of kindness right now can go a long way.