

# Sample Alcohol Management Planning Committee Meeting Agenda

## Alcohol Management Planning Committee

### Sample Agenda

1. Introductions
2. Review Previous Meeting Minutes, if applicable
3. Chairperson Report
4. Committee Reports
  - a. Permits and Licensing
  - b. Site Plan
  - c. Communications
  - d. Alcohol Management
  - e. Security /Enforcement
    - i. Risk Assessment
    - ii. Incident Management
5. New Business
6. Old Business
7. Adjournment